FRANKLIN COUNTY CONVENTION FACILITIES AUTHORITY

COLUMBUS

REQUEST FOR PROPOSALS:

Portable Modular Bars and Foodservice Carts

Issued: October 30, 2026

Due: November 16, 2026

Issued By:

Franklin County Convention Facilities Authority
400 North High Street, 4th Floor
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www.meetusincolumbus.com

The Franklin County Convention Facilities Authority (the "FCCFA") is seeking proposals from manufacturers interested in providing portable, modular bars and food service carts for the Greater Columbus Convention Center. The FCCFA is seeking firms who have extensive experience in providing products like those described in this request for proposals ("RFP").

BACKGROUND

The FCCFA is the owner/developer of the Greater Columbus Convention Center, the Hilton Columbus Downtown Hotel, Nationwide Arena and six supporting parking facilities; all located in downtown Columbus, Ohio. Established by the Franklin County Commissioners in July 1988 pursuant to Chapter 351 of the Ohio Revised Code; the FCCFA is a special governmental unit governed by an eleven-member board appointed by the Franklin County Commissioners, Mayor of Columbus, and suburban mayors.

As owner/developer, the FCCFA is responsible for the improvement, management and successful operation of its facilities. In addition, the FCCFA is responsible for ensuring the continued success and growth of the convention business within the Greater Columbus community. Both responsibilities are directly linked to the FCCFA's continued investment in and support of services, resources, facilities and community projects that enhance the use and improvement of the convention center, hotel and arena.

Additional information regarding the FCCFA can be found on its website: www.meetusincolumbus.com.

SCOPE OF SERVICES

The scope of services requested through this RFP will be for development, fabrication, and delivery of portable, modular bars and foodservice carts for use at the Greater Columbus Convention Center. The bars and carts shall meet the following minimum performance specifications:

- Full-service bar with refrigerator
  - Quantity: 6 full sets incl. 6x back bar, 6x front bar, and 6x side bar.
  - The full bar set shall include 3 separate modular units – front bar, side bar, and back bar.
  - Dimensions:
    - Front Bar: 69 ½" L x 42 "H x 30" D
    - Side Bar (ADA compliant): 28" L x 34" H x 28" D
    - Back bar (with refrigerator): 68 ½" L x 83 ¼ "H x 29 1/8" D
  - Color: Wilsonart White Cascade 5003-38, Wilsonart Sherbrooke 8264-60 and Graphite Black III Powder Coated Steel.
  - Back Bar Specifications:
    - shall include at least 2 shelves above the service counter.
    - All shelves shall include 2700K LED strip lights.
    - Black powder coated steel handle, hardware, and accents.

        - Refrigerator shall be a True TBR60-PTSZ1-L-B-11-11-1, or equivalent with rear loading access.
        - 4" heavy duty casters.
    - Front Bar Specifications:
        - Laminate countertop with steel edge surrounding.
        - Flush slatted front accent on bar front and black powder coated steel hardware.
        - 6" heavy duty casters.
        - 5 ½" clearance under bar top.
        - High pressure laminate and plywood construction.
        - LED strip lights under bar top on customer side.
        - Operator side to include metal doors, 2x insulated ice bins with Y-connector into one drainage container (dimensions: 1x bin – 24" w x 18" d x 12" h and 1x bind – 12" w x 18" d x 12" h), 2x speed rails (dimensions: 16" w x 4.5" d x 4" h), 1x bottle opener.
    - Side Bar Specifications:
        - Laminate countertop with black powder coated steel edge countertop.
        - Slatted front accent.
        - Black powder coated steel hardware and accents.
        - 4" heavy duty casters.
        - Open storage on operator side.
- Full-service bar no refrigerator
    - Quantity: 6 full sets incl. 6x back bar, 6x front bar, and 6x side bar.
    - The full bar set shall include 3 separate modular units – front bar, side bar, and back bar.
    - Dimensions:
        - Front Bar: 66.5" w x 24" d x 77 ½" h
        - Side Bar (must be ADA compliant): 28" L x 34" H x 28" D
        - Back bar (with refrigerator): 68 ½" L x 83 ¼ "H x 29 1/8" D
    - Color: Wilsonart White Cascade 5003-38, Wilsonart Sherbrooke 8264-60 and Graphite Black III Powder Coated Steel.
    - Back Bar Specifications:
        - Black powder coated steel handle, hardware, and accents.
        - 6x 4" heavy duty casters (2x rigid, 4x swivel)
        - Shelving unit with storage below. Under-counter storage to include a 3-compartment door for wider opening.
        - High pressure laminate and plywood construction
        - 2700K LED strip lights under each shelf.
    - Front Bar Specifications:
        - Laminate countertop with steel edge surrounding.
        - Flush slatted front accent on bar front and black powder coated steel hardware.
        - 6" heavy duty casters

        - 5 ½" clearance under bar top.
        - High pressure laminate and plywood construction.
        - LED strip lights under bar top on customer side.
        - Operator side to include metal doors, 2x insulated ice bins with Y-connector into one drainage container (dimensions: 1x bin – 24" w x 18" d x 12" h and 1x bind – 12" w x 18" d x 12" h), 2x speed rails (dimensions: 16" w x 4.5" d x 4" h), 1x bottle opener.
    - Side Bar Specifications:
        - Laminate countertop with black powder coated steel edge countertop.
        - Slatted front accent.
        - Black powder coated steel hardware and accents.
        - 4" heavy duty casters.
        - Open storage on operator side.
- Large Serving Cart
    - Quantity: 32 carts
    - Color: Wilsonart White Cascade 5003-38
    - Black powder coated steel handle
    - 4" casters with black polyurethane tread, non-marking 360-degree swivel, and 2x casters with brakes.
    - Accessories:
        - 10x overhead retail bar with 7 hooks. Black powder coated brackets.
        - 20x side panels for serving cart. Wilsonart White Cascade 5003-38. Solid 1/8" high pressure laminate. 3x side panels that hook on top edge of cart. Panels must magnetically attach to cart.
        - 20x top dish bin shroud. Wilsonart Sherbrooke 8264-60. Solid 1/8" high pressure laminate.
        - 10x double-sided lift lens menu capable of accepting 8 ½" x 11" insert.

SELECTION PROCESS and EVALUATION CRITERIA

The FCCFA will review, evaluate and select a manufacturer whose proposal is "most advantageous", as determined by the criteria stated in this document and in accordance with law. Evaluation will be made by a group of individuals selected by the FCCFA's Executive Director and will include members of the FCCFA staff (the "Advisory Group"). The Advisory Group will review and evaluate all proposals and will recommend approval of the firm deemed "most advantageous." The Executive Director will consider the Advisory Groups' recommendations before presenting the "most advantageous" firm to the FCCFA's board of directors for final approval.

Proposals submitted by interested parties will be evaluated based upon the criteria listed below. Each criterion will be weighted equally. Only that information which is submitted through the RFP process will be used for evaluation.

Criteria One: Qualifications and Past Performance (25 points)

The qualifications and competence of the firm to provide the requested products as demonstrated by review of past projects and by evaluation of previous clients. Emphasis of past review will be placed on experience providing products to similarly situated convention centers and high-capacity food service operations.

Criteria Two: Functionality and Finishes (25 points)

The ability of the manufacturer to provide the desired functionality and finishes as described within this RFP. Emphasis will be placed on the ability to meet or exceed the minimum design specifications and on demonstrated product durability.

Criteria Three: Schedule (25 points)

The proposed manufacturing and delivery schedule.

Criteria Four: Price (25 points)

The competitiveness of the proposed pricing.

REQUIRED SUBMITTALS

One original, one hard copy and one electronic copy of each proposal shall be delivered to the following addressee on or before November 16, 2026, at 4:00 PM EST.

Jordan Edmonds, General Counsel
Franklin County Convention Facilities Authority
400 North High Street, Fourth Floor
Columbus, OH 43215

Questions regarding this RFP must be submitting in writing to Jordan Edmonds at jedmonds@fccfa.org on or before close of business on November 6, 2026. Responses to all questions submitted prior to the deadline for submittal will be distributed to interested manufacturers on record that have received a copy of this RFP. Responses will be distributed on or before November 11, 2026.

To enable the FCCFA to efficiently evaluate submittals, Respondents should prepare their submittal on 8.5 x 11 paper utilizing the format guidelines described below. Please feel free to include other materials, such as covers, table of contents, a transmittal letter, appendices, brochures, etc., at your discretion.

The following outlines the information to be included in each submittal. This outline is not all-inclusive, and information may be added as deemed necessary. Submittals are to be paginated, and the section number, title of section, and each sub-part should be clearly identified.

Section I – Firm Description

General information should include, but not be limited to:

1. The name, address, telephone number, fax and email address of an individual who will serve as the firm's contact for any questions or correspondence regarding the RFP process.
2. A certification of accuracy provided by the highest ranking individual responsible for the firm's submittal.
3. A summary highlighting why the firm is uniquely qualified to fulfill the requirements of this RFP.
4. Information describing the firm's current organization, date of incorporation, ownership, corporate office, number of years in business, size of business, services offered, operating philosophy, number of employees and employee demographics.

Section II – Past Performance

Provide a list of convention center clients that the manufacturer has worked with during the past five years that are similar in size and function to the Greater Columbus Convention Center. Information should include a description of equipment provided; examples of successful strategies implemented that improved functionality and durability; and unique characteristics of the services provided that resulted in a positive outcome for the client. Include references for each listed client. References should be prepared to be contacted by the FCCFA.

Section III – Proposed Equipment

Include a specification sheet and renderings of the proposed equipment. Performance specifications, dimensions, and finishes should be specifically detailed.

Section IV – Fee Proposal

Provide a pricing proposal for the requested products.

ADDITIONAL INSTRUCTIONS, NOTIFICATIONS AND INFORMATION

FCCFA's Best Interest – the FCCFA reserves the sole right to (1) evaluate the proposals submitted; (2) waive any irregularities therein; (3) select candidates for the submittal of more detailed proposals; (4) accept any submittal or portion of a submittal; and/or (5) reject any or all responses to the RFP, should it be deemed in the FCCFA's best interest to do so. This RFP is not intended to be an offer, contract, obligation, or commitment of any kind.

Addenda and Modifications – Changes in the specifications or terms and conditions of this RFP may be made in writing by the FCCFA prior to the required due date. Results of informal meetings or discussions between a Respondent and any FCCFA or GCCC official may not be used as a basis

for deviations from the requirements contained within this RFP and may subject the Respondent to immediate disqualification.

All addenda, amendments, and interpretations to this RFP shall be in writing. Any amendment or interpretation that is not in writing shall not legally bind the FCCFA. Only information supplied by the FCCFA in this RFP, or in connection with this RFP, shall be used in preparing submittals. All contact that a Respondent may have had before or after receipt of this RFP with any individuals, employees, or representatives of the FCCFA and any information that may have been read in any news media or seen or heard in any communications regarding this RFP should be disregarded by Respondents in preparing responses to this RFP.

Clarification – the FCCFA reserves the right to conduct discussions with Respondents who submit proposals, or statements of qualifications, for the purpose of clarifications or corrections regarding a submittal to ensure full understanding of, and responsiveness to, the requirements of this RFP.

No Gratuities – Respondents shall not offer any gratuities, favors, or anything of monetary value to any official, director or employee of the FCCFA nor its advisors for any purpose or reason that could be construed as influencing the selection process. Any attempt by a Respondent to influence the selection process by any means, other than disclosure of qualifications and credentials through the proper channels, shall be grounds for exclusion from the selection process.

No False Information – Respondents who provide false or misleading information, whether intentional or not, in any of the documents presented to the FCCFA for consideration in the selection process shall be excluded.

Conflicts of Interest – All Respondents must disclose, within their proposal, the name(s) of any officer, director, agents, or immediate family member (spouse, parent, sibling, child) who is also an employee of the FCCFA, Legends Global, or Levy Restaurants or have a familial business relationship with any FCCFA director. Further, all proposals must disclose the name of any FCCFA or GCCC employees who own, either directly or indirectly, an interest of 10% or more in the Respondent or any of its affiliates or subcontractors.

Preparation Costs – Under no circumstances will the FCCFA be responsible for any costs incurred by anyone in (a) the submittal of proposals or qualifications, (b) in any subsequent follow-up to the submittal, (c) in any subsequent negotiations of a contract, or (d) in any other aspect of the effort to select the most advantageous Respondent.

Confidentiality – To the extent permitted by law, the FCCFA will make reasonable efforts to safeguard the confidentiality of confidential information submitted in response to this RFP, provided that the information is conspicuously marked “CONFIDENTIAL”. The FCCFA will not be required to defend any litigation seeking disclosure of confidential information. The FCCFA will make reasonable efforts to notify a Respondent to give the Respondent opportunity to defend any request or litigation seeking disclosure.

Note that the wholesale use of headers/footers bearing designations such as "confidential", "proprietary", or "trade secret" on all or nearly all of a proposal is not acceptable and may be deemed by the FCCFA as a waiver of any exemption claim. The identification of exempt information must be sufficiently specific to allow for the FCCFA to identify the exempt data in responding to public records requests.

Public Records – Respondents are hereby notified that all proposals and qualifications, including without limitation, any and all information and documentation submitted therewith, will be available for public inspection after the award of the contract, in compliance with Ohio Revised Code 149 and other applicable public records laws.

By submitting to the FCCFA a document that the Respondent designates as "confidential" or "trade secret", the Respondent agrees that in the event a third party brings any action against the FCCFA or any of its officials or employees to obtain disclosure of the document, the Respondent will indemnify and hold harmless the FCCFA and any affected officials and employees from all costs, including attorney's fees incurred by or assessed against any defendant, of defending against such action. The Respondent also agrees that at the FCCFA's request, the Respondent will intervene in such action and assume all responsibility for defending against it, and that the Respondent's failure to do so will relieve the FCCFA of all further obligations to protect the confidentiality of the document. The FCCFA assumes no responsibility for disclosure or use of unmarked data for any purposes.

FCCFA Policies and Ordinances – Respondents should be aware of and therefore familiar with all pertinent ordinances and policies that will relate to contracting with the FCCFA. In the event of any inconsistency or conflict between the process of requirements set forth in this RFP and FCCFA policies and ordinances, or other requirements of law, such policies, ordinances, or other requirements shall take precedence.

Right of Refusal – the FCCFA reserves the right to reject any proposal in which the Respondent takes exception to the terms and conditions of this RFP; fails to meet the terms and conditions of this RFP, including but not limited to, the standards, specifications, and requirements specified in this RFP; or submits pricing that the FCCFA considers to be excessive, compared to existing market conditions, or determines exceeds the available funds of the FCCFA.

NON-DISCRIMINATION POLICY

The Franklin County Convention Facilities Authority ("FCCFA") is committed to equal opportunity and non-discrimination in all aspects of its contracting and procurement activities through the adoption of this Non-Discrimination Policy ("Non-Discrimination Policy"). Pursuant to this Non-Discrimination Policy, the FCCFA will not participate in either active or passive unlawful discrimination of any type.

The FCCFA recognizes that it has a continuing obligation to avoid unlawful discrimination in contracting and procurement activities. Therefore, all Respondents shall not have engaged, and

shall not engage, in any kind of unlawful discrimination. Each Respondent, should they be engaged by the FCCFA, shall certify in writing that such Respondent, directly or indirectly, (1) has not engaged, is not engaged, and will not engage in any kind of unlawful discrimination involving race, color, sex, disability, age, religion, veteran status or national origin, or any other basis prohibited by laws of the United States, the State of Ohio or the City of Columbus ("Other Prohibited Basis"), whether or not such discrimination is related to a contract or procurement activity with or for the FCCFA and (2) will not, for any purpose related to its engagement by the FCCFA, employ or contract with persons or businesses which the Contractor knows or has reason to know have engaged, are engaged, or will engage in any kind of unlawful discrimination involving race, color, sex, disability, age, religion, veteran status or national origin, or Other Prohibited Basis, whether or not such unlawful discrimination is related to a contract or procurement activity with or for the FCCFA.

It is the position of the FCCFA that discrimination against business owners based on race, color, sex, disability, age, religion, veteran status or national origin, or Other Prohibited Basis, is prohibited. No person unlawfully shall be denied the benefit of, or otherwise discriminated against, in connection with the award and/or performance of any contract or award, or modification of any contract or award, between a Contractor and the FCCFA on such basis.

The fundamental tenets of this Non-Discrimination Policy are as follows:

- All contractors should have an equal opportunity to compete with respect to contract and procurement activities of the FCCFA, regardless of race, color, sex, disability, age, religion, veteran status or national origin;

- No contractor shall have engaged or shall engage in any kind of unlawful discrimination involving race, color, sex, disability, age, religion, veteran status or national origin, or Other Prohibited Basis, whether or not such unlawful discrimination is related to a contracting or procurement activity with or for the FCCFA;

- The FCCFA through its staff, management company and other contractors will (i) monitor and provide periodic reports to the FCCFA regarding compliance by the FCCFA and its contractors with this Non-Discrimination Policy; (ii) collect and record information on the use of minorities and women in contracting and procurement activities; and (iii) analyze data to evaluate the utilization of minorities and women in the FCCFA's contracting and procurement activities;

- The FCCFA shall review this Non-Discrimination Policy periodically to ensure that it effectively promotes and achieves non-discrimination and equal opportunity in connection with FCCFA contracting and procurement activities; and

- All contractors shall comply with this Non-Discrimination Policy. A contractor's success or failure to comply with this Non-Discrimination Policy will be a factor in any award of contracts or procurements from the FCCFA to such contractor.

The FCCFA through its staff, management company and other contractors shall be responsible for implementing, monitoring and evaluating this Non-Discrimination Policy.

The FCCFA staff shall periodically review this Non-Discrimination Policy to ensure that it effectively promotes non-discrimination and equal opportunity in connection with the FCCFA's contracting and procurement activities and periodically report to the Board regarding compliance by the FCCFA and its contractors.

If the FCCFA determines that the objectives of this policy are not being achieved, the FCCFA may, in its discretion, direct the Executive Director to conduct further investigations into the reasons for not achieving such objectives.

This Non-Discrimination Policy applies to all contracting and procurement activities of the FCCFA, including contracting for construction, professional and non-professional services and procurement of goods and supplies.

This Non-Discrimination Policy shall be referenced in each bid and Request for Proposal or Qualifications document issued by the FCCFA. A contractor's failure to comply with this Non-Discrimination Policy may result in (a) debarment from participation in future FCCFA contracting opportunities, (b) liability for breach of contract and (c) the enforcement of any other remedies available under the related contract or applicable law.